

**Indian Hills General Improvement District
Board of Trustees'**

Chairman	Vice Chairwoman	Sect'y/Treas.	Trustee	Trustee
Brian Patrick	Laura Lau	Denise Pierini	Kathryn Clark-Ross	Bill Eisele

**Regular Meeting
Water and Sewer Rate Public Hearing
November 14, 2007**

**REVISED
6:00 P.M.**

**District Board Room
3394 James Lee Park Road
Carson City, NV 89705
(775) 267-2805**

It is the intent of the Board of Trustees to protect the dignity of citizens who wish to comment before the Board. It is also the Board of Trustees' wish to provide the citizens of the District with an environment that upholds the highest professional standards.

In order to ensure that every citizen desiring to speak before the Board has the opportunity to express his/her opinion, it is requested that the audience refrain from making comments, hand clapping or making any remarks or gestures that may interrupt, interfere or prevent the speaker from commenting on any present or future project.

Persons desiring an opportunity to address the Board of Trustees during the public comment period or on items designated as open to public comment and are not able to attend the entire meeting are requested to complete and submit a "Comment Card" to the Chairman at the main podium prior to the convening of the Board meeting. Cards are located at the main entrance of the meeting room.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the District Office in writing at 3394 James Lee Park Road, Carson City, NV 89705, or by calling 267-2805 at least 24 hours in advance.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Approval of Agenda – Chairman.
The Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner.
4. Reports by Wastewater Operations Supervisor Andy Joyner & Water Operations Operator Josh Joyner regarding recent training conferences they attended. (Requested by Kathryn Clark)

The public may comment on any subject that is pertinent to IHGID. The public may comment on any item that is on this agenda at the time it is discussed. Therefore, the public is encouraged and permitted to make comments on any item during the public interest comment period. Comments may be limited by the discretion of the Chair, and may not exceed three (3) minutes. Please note that the Board is prohibited by law from taking immediate action on, or discussing, issues raised by the Public that are not listed on this agenda.

5. Discussion and possible action to purchase a Solar-Powered Tank Level Monitor in the amount of \$11,640.
6. Budget Training by District Accountant Kohn & Colodny
7. Discussion and approval of annual report prepared by District Accountant Kohn & Colodny.
8. Discussion and possible action on approval of Consent Calendar:

Items appearing on the Consent Calendar are items that can be adopted, approved or accepted with one motion or removed by request and acted upon separately.

- a. Approval of Draft Minutes of Board Meeting of October 17, 2007.
 - b. Acceptance of Budget Status Reports for October 31, 2007.
 - c. Acceptance of Bank Accounts' Reconciliation at October 31, 2007.
 - d. Acceptance of Paid Current Bills as presented.
 - e. Approval of Large Payment to HDR for \$24,102.96 for Engineering Services.
 - f. Approval of Payment to Sierra Nevada Construction under Application and Certification for Payment No. 2 in the amount of \$2,531.65 for Topein C seal coat application to District streets in compliance with the Agreement dated July 9, 2007.
 - g. Approval for Payment to Sierra Nevada Construction under Application and Certification for Payment No. 2 in the amount of \$2,704.62 for Type II Slurry Seal application to District streets in compliance with the Agreement dated August 7, 2007.
9. Action on items pulled off the Consent Calendar.
10. Presentation and discussion by Jim Cavilia on the Sunridge Casino project.
11. Discussion and possible action to approve Haugen & Keck Employment Consulting recommendation items.
 - a. Approval of Board to recruit and hire a CPA to assist District Analyst of Operations to realign budget and achieve spreadsheet integration needed to provide monthly budget reports to the Board.
 - b. Approval of Board directive to the Community and Human Resources Analyst to prepare monthly overtime and comp time reports for purposes of trend identification of facilities malfunctions and extraordinary events monitoring.

- c. Approval of Board consideration of a four week study with Haugen & Keck to identify field procedures, practices and policy to integrate into current administrative procedures via site interviews, soliciting employee feedback on operational processes; and by review of existing paperwork as it relates to agency wide administrative utilization in an amount not to exceed \$5000.
 - d. Approval of Board consideration to set up a subcommittee for review of Parks and Recreation organization and its impacts on the community users, the budget, and the current staffing and operational issues.
 - e. Approval of Board consideration to direct staff to conduct an agency wide skills assessment inventory for purposes of developing cross training programs and for increased efficiency in agency need and emergency areas.
 - f. Discussion and possible action on the content and recommendations of the Consultant report by Haugen & Keck.
- 12. Discussion and possible action to approve Administrative Assistant job description.
 - 13. Discussion and possible action to approve payment of \$70,000 to Douglas County for the reimbursement of money for the Vista Grande inter-local agreement.
 - 14. Discussion and possible action with Board direction in regards to possible new proposed water and sewer rates.
 - 15. Discussion and possible action to purchase a snow plow and sander truck from Douglas County for \$12,000.
 - 16. Discussion and possible action to approve the bid for purchase of the sewer lift station in the amount of \$484,684.
 - 17. Discussion and possible action to change section 2.7 of District's personnel policy to Union and District negotiating teams recommendation.
 - 18. Reports to the Board:
 - a. General Manager's Report
 - b. Engineer's Report
 - c. Attorney's Report
 - 19. Public Interest Comment. (No Action)
 - 20. Chairman and Trustees' Reports.

Under this item the Board Members will briefly identify relevant communications received by them before the meeting, or meetings attended, or potential business of the

District. No action will be taken on any of these items, but a Member may request such item or topic be placed on a future agenda.

21. Adjournment.

This agenda is posted at www.indianhillsnevada.com and at the following locations:

District Main Office, 3394 James Lee Park Road

Sheriff's Sub-station, 3587 N. Sunridge Drive

Curl-up-and-Dye Salon, 924-C Mica Drive

Silver City RV Park, 3165 Hwy 395

Indian Hills Chevron/Food Mart, 915 Mica Drive

As of 9:00 A.M, November 8, 2007 by

Time Date

Signature

A handwritten signature in blue ink that reads "Sandi Gabel". The signature is written in a cursive style with a large initial 'S'.

PLEASE TAKE NOTICE: ALL BOARD OF TRUSTEES MEETINGS NOW START AT 6:00 P.M.