

**Minutes  
Indian Hills General Improvement District  
District Office  
3394 James Lee Park Rd. #A  
Carson City, NV 89705  
June 8, 2006  
6:00 P.M.**

**Trustees Present:** Chairman Charles Swanson, Vice Chairman Riley Evans, Secretary/Treasurer Laura Lau, Trustee Art Baer, Trustee Brian Patrick

**Trustees Absent:** (none)

**Staff Present:** General Manager Dennis Longhofer, Executive Assistant Vicki Reifer

**Others Present:** Ron Lynch

1. **Call to Order:** Chairman Swanson called the meeting to order at 6:05 P.M.
2. **Pledge of Allegiance:** Led by Chairman Swanson.
3. **Approval of Agenda:** *Trustee Baer moved to approve the agenda as presented. Seconded by Trustee Patrick. Motion carried unanimously.*
4. **Public Interest Comment:** Ron Lynch thanked the General Manager and District staff for placement of crosswalk signs in South Sunridge.
5. **Workshop format discussion on District's Short-Range and Long-Range Planning Objectives, including but not limited to discussions to one-year and five-year forward planning objectives and for capital improvement programs:** Chairman Swanson allowed for public interest comments at any time during the meeting. The Board of Trustees were provided with the meeting agenda and board meeting packet for the previous planning workshop meeting which was held on April 18, 2005 per Chairman Swanson's request. Chairman Swanson recommended that the Board of Trustees review the former General Manager's "Remaining Known Objectives" document included in the April 18, 2005 board meeting packet. Chairman Swanson stated that items listed on the "Remaining Known Objectives" document might need to be deleted and other items might need to be added as recommended by General Manager Longhofer. The Board of Trustees and General Manager discussed all items in the "Remaining Known Objectives" document and agreed on the following items as listed below.

**REMAINING ITEMS**

Numbering of the items listed below represent the actual number of the item in the "Remaining Known Objectives" document. All other items on the "Remaining Known Objectives" document were deleted.

1. **James Lee Park Expansion Project #3 - additional lighted baseball fields.**
2. **Valley Vista Park and Trailhead Entrance Project.**
8. **Second Large Well – to back up Browns Well.**

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9. **Re-fitting Well #4 to serve James Lee Park irrigation** (*Approved by the Board of Trustees at the May 19, 2005 meeting - cost \$90,500*).
11. **Sewer facility sludge ponds linings.**
12. **Sewer Lift Station #2 rehabilitation / replacement** (*Approved by the Board of Trustees at the July 20, 2005 meeting with adoption of Resolution 2005-01*).
13. **District Records and Archiving Project.**

**ADDITIONAL ITEMS**

1. **Run / Test emergency systems once a month.**
2. **Execute District's 5 Year Street Maintenance Program.**
3. **Complete Water Treatment Process – Arsenic Removal.**
4. **Improve condition of grass - Complete / Improve landscaping at North Sunridge Park, South Sunridge Park and James Lee Park.**
5. **James Lee Park Projects - Conversion of some fields from baseball to softball, ballfield backstops, water playground and a year round restroom.**
6. **Improve Safety Program - Implementation & Compliance of OSHA regulations.**
7. **Increase District's emergency reserve fund to approximately \$500,000.**
8. **Refurbish / Paint exterior of Green Tank.**
9. **Establish a Preventive Maintenance Program - Utilize a preventive maintenance software program.**
10. **Utilize Oasis and GIS software programs.**
11. **Fence at Lift Station #3 (security).**
12. **Conservation Efforts - Obtain Grants for Alternative Energy (solar and wind).**
13. **Reorganization of District.**
14. **Dispose of or auction of District's unused, outdated and non-working equipment such as vehicles and generator.**
15. **Creation of job descriptions for non existing entry level positions such as Wastewater Treatment Operator 1.**

16. **Fill “Field Foreman” position. A current District employee will take on the Field Foremen job description responsibilities in addition to their current job description responsibilities.**
17. **Implement Cross Training.**
18. **Re-evaluation of Professional Services regarding fees.**
19. **Re-evaluation of District fee structure pertaining to fees charged for re-connection of water/sewer service due to non-payment, new water/sewer account sign up fee; and after hour’s emergency District staff response for non related District water/sewer equipment failure.**
20. **Improve marketing of District parks and recreational facilities to generate additional revenue for the District.**
21. **Establish alternative water/sewer bill payment option (Credit Card).**
22. **Improve workplace cohesion.**
23. **Review water rates – Form an Ad Hoc Sewer Rate Study Committee.**
24. **Research partnership with Douglas County Library District to use District property to build a library.**

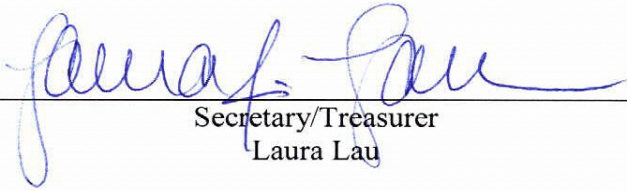
Chairman Swanson requested that the General Manager prepare a revised “Objectives” list.

6. **Discussion and possible action on Short-Range and Long-Range objectives:** Remaining and additional items as discussed and agreed upon are on-going objectives. No action taken.
7. **Chairman and Trustees' Reports:** (none)
8. **Adjournment:** *Chairman Swanson entertained a motion to adjourn the meeting at 7:25 P.M. So moved by Vice Chairman Evans. Seconded by Secretary/Treasurer Lau. Motion carried unanimously.*

The next regular Board of Trustees meeting will be on Wednesday June 21, 2006 at 7:00 P.M.

*Exhibit A April 18, 2005 IHGID Board of Trustees Board Meeting-Agenda, Board Packet, Minutes*

**FINAL APPROVED MINUTES AS PRESENTED**

  
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 Secretary/Treasurer  
 Laura Lau