



INDIAN HILLS GENERAL IMPROVEMENT DISTRICT

3394 JAMES LEE PARK RD. #A
CARSON CITY, NEVADA 89705
TEL: (775) 267-2805 FAX: (775) 267-3510
www.indianhillsnevada.com

WILL SERVE POLICY

Indian Hills General Improvement District provides water and / or sewer services in a specific area in Douglas County. These services are managed through issuance of will serve letters which describe the address and service to be provided.

Section 1 – Will Serve Letters

A will serve letter is an agreement between the Indian Hills G.I.D. and resident, owner or developer to provide water and / or sewer service. A will serve letter is issued by the District outlining the conditions of water and / or sewer service to a particular parcel. It is also the District's conditional commitment to serve new customers and to ensure that sufficient capacity is available to serve new customers. A will serve letter will expire one year after the date of issuance. If there is some substantial progress being made, the will serve may continue with Board approval.

Section 2 – Eligibility & Criteria

1. Individuals or entities requesting new water and / or sewer service for a single-family residence, multi-family residence, residential development and Commercial / Industrial property must be included in the District's boundary.
2. Any property owner(s) requesting water and/or sewer services outside of the District's boundary must request annexation.
3. Availability of existing District water and / or sewer infrastructure. Capability for the District to provide water and/or sewer services to said property(s).

Section 3 – Connection Fees

1. Water Connection Fee

Meter Size	Charge
3/4	\$5,130.00
1	\$8,550.00
1.5	\$17,103.33
2	\$27,360.00
3	\$54,741.33
4	\$85,500.00
6	\$171,100.00
8	\$273,600.00

2. Single Family Residence Sewer Connection Fee \$5,130.

3. Commercial / Industrial facilities requesting will serves must comply with the District's Commercial / Industrial Sewer Service and Water Service Policies. Both policies specify certain formulae and considerations involved in setting commercial and industrial connection fees and monthly service fees for sewer and / or water service provided by the District.
4. An EDU (Equivalent Dwelling Unit) determination will be conducted by the District's Engineer for Multi-Family, Residential Development & Commercial / Industrial will serve requests in order to establish an accurate connection fee.
5. Connection fees must be prepaid in order for the District to provide a will serve letter.

Section 4 – Request for Water / Sewer Will Serve Form & Fee Schedule

1. Any person or entity requesting a will serve shall complete in detail and submit to the District a "Request for Water / Sewer Will Serve" Form. (*Attachment A*)
2. The requester(s) will be required to pay will serve fees for the District's costs associated with reviewing and evaluating the will serve request. Will Serve fees must be paid in full when the "Request for Water / Sewer Will Serve" Form is submitted. (*Attachment A*)
3. After payment and appropriated forms are received, the District will require 14 days to review the request for will serve. During the review process the District may require the requester(s) to furnish the District with such other information as the District deems pertinent to review and process the request for will serve. If there are any additional District incurred administrative or engineering costs to evaluate and process the request for will serve, the District will provide an estimate to the requester(s) of those additional costs. The District requires collection of those additional fees from the requester(s) in order to proceed with the request for will serve.
4. The District will not provide water or sewer service to the property(s) in the event of non-payment of will serve fees. Once payment has been received, the District operator shall be directed to proceed with the appropriate service installation.

Due to the potential for liability, all service line and/or water main installations must be performed by District staff, or by a licensed contractor subject to improvement plan approval by the District and subject to the District's "Inspection and Testing Policy" as adopted May 21, 1998.



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Attachment A – Will Serve Policy

REQUEST FOR WATER / SEWER WILL SERVE

Date: _____

APPLICANT INFORMATION

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Fax #: _____

E-Mail: _____

PROPERTY INFORMATION

Location of Property(s): _____

Legal Description: _____

(Include Section, Township and Range)

Assessor's Parcel Number (APN) of lot(s) to be served: _____

Service address of parcel(s) served: _____

What Service? Water only Sewer only Both

Planning Department Development Number: _____

Type of use:

- | | | | | <u>Connection Fees (Single Family Residence)</u> | |
|----|--------------------------|------------------------------|-----------------------------|--|---------------|
| a) | Single family residence | Yes <input type="checkbox"/> | No <input type="checkbox"/> | \$5,130 Water | \$5,130 Sewer |
| b) | Duplex | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | |
| c) | Triplex | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | |
| d) | More than three units: | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Number of units: _____ | |
| e) | Commercial / Industrial: | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Type: _____ | |
| f) | Remodel: | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | |

THE FOLLOWING ITEMS MUST BE SUBMITTED

1. Notarized “**Request for Water / Sewer Will Serve**” Form.
2. Multi-Family, Residential Developments and Commercial / Industrial must supply blueprints, including Plumbing Plans with fixtures.
3. Check payable to IHGID in the amount of \$35.00 for Single-Family Residence will serve fees **or** Check payable to IHGID in the amount of \$535.00 for Multi-Family Residence, Residential Development and Commercial / Industrial will serve fees.
4. **Please Note:** Payment for Will Serve fees and the request for “Water / Sewer Will Serve” Form will not be accepted until *all* required items have been submitted.

WILL SERVE LETTER ADDRESSEE INFORMATION

This Will Serve Letter needs to be sent to:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Fax #: _____

E-Mail: _____

Will Serve Fee Schedule

Administrative Fees	
Filing & Research (Residential & Commercial / Industrial)	\$35
Engineering Fees	
Review by District’s Engineer as needed	\$500

If there are any additional District incurred engineering or administrative costs to evaluate and process the will serve request, the District will provide an estimate to the requester(s) of those additional costs. The District requires collection of those additional charges in order to proceed with the will serve request. The District will not provide water or sewer service to the property(s) in the event of non-payment of will serve fees.

